

MINUTES
Community Center Advisory Board
Village of Key Biscayne, Florida
Wednesday, October 6, 2004

BZP Conference Room
88 West McIntyre Street

6:30 P.M.

CALL TO ORDER/ROLL CALL OF MEMBERS: The meeting was called to order at 6:40 PM. Present were board members Carlos Batlle, Sixto Campano, Bonnie Cooper, Catherine Dowd, Jim Leavitt, Pat Weinman and Susi Westfall. Also present were Todd Hofferberth, Maite Miyares, and Vicky Stewart.

The meeting began with a walk through of the building.

Mr. Leavitt made a motion to accept the minutes. Ms. Campano seconded the motion. The minutes were accepted.

The committee reviewed the resolution permitting the charter membership incentive recommended by the Community Center Advisory Board.

The committee reviewed the resolution permitting the purchase of a structured play station for the Community Center.

The committee reviewed the resolution on the purchase of the theater equipment for the Community Center.

Committee discussed the Soft Opening. Barton G will cater the event. Formal invitations have been mailed and a letter will be mailed to all Community Center and KBAC members.

The committee discussed the concession RFP. Mr. Campano feels that the concession stand needs a bigger ice maker; he also feels the cabinets should have been installed according to the needs of the concessionaire that is selected. He feels that it should have been stainless steel and open shelves instead of enclosed cabinetry.

Ms. Cooper stated that there needs to be handicapped parking spaces in the underground parking garage by the elevator. Ms. Westfall agrees with Ms. Cooper and they both feel this issue needs to be taken into consideration and this committee needs to be very cognizant of it. Mr. Hofferberth stated that if it becomes a problem it will be addressed right away. Mr. Leavitt feels that if this concern becomes a reality then the committee will address it. Mr. Campano made a motion to direct staff to investigate if adding two handicapped spaces will violate the code. Ms. Cooper seconded the motion. The motion was passed unanimously.

Next Meeting: Friday, October 15, 2004 at 6:30 to tour facility.

The meeting was adjourned at 8:45 PM by Mr. Leavitt.